



Universal Service Administrative Company
Schools & Libraries Division

REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides
Connect2 Internet Networks Inc.
26 Bay Street
Staten Island, NY 10301

SPIN: 143007419
Applicant Name **COMMUNITY ACADEMIC PREP**
Billed Entry Number: **210323**

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.

- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

| Adjusted FRN and Recovery Dollar Amount | | Alternate FRN and Available Dollar Amounts | | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|---------|--|---------|---------------------------------------|--------------------------------|--------------|
| 123 | \$1,000 | 124 | \$1,500 | \$300 | \$300 | -0- |
| | | 125 | \$ 800 | \$400 | \$400 | -0- |
| | | 126 | \$1,200 | \$300 | \$300 | -0- |
| Total \$1,000 | | | \$3,500 | \$1,000 | \$1,000 | |

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

| Adjusted FRN and Recovery Dollar Amount | | Alternate FRN and Available Dollar Amounts | | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|---------|--|---------|---------------------------------------|--------------------------------|--------------|
| 123 | \$1,000 | 124 | \$1,500 | \$600 | \$600 | -0- |
| | | 125 | \$ 800 | \$800 | \$400 | \$ 400 |
| | | 126 | \$1,200 | \$1,200 | \$0 | \$1,200 |
| Total \$1,000 | | | \$3,500 | \$2,600 | \$1,000 | \$1,600 |

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company
Schools and Libraries Division

Attachments

CC: Suada Mujahid
COMMUNITY ACADEMIC PREP
324 NASSAU ROAD
ROOSEVELT, NY 11575

INSTRUCTIONS FOR:

**SERVICE PROVIDER
"OPTION SELECTION WORKSHEET"**

1. Check Repayment option

- If you are choosing Option 1 or 3

Return within 30 days of the date of this letter:

**The completed, signed Option Selection Worksheet with
your check to the appropriate address identified below:**

If sending by US Mail or major courier service (e.g. Airborne,
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company
1259 Paysphere Circle
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger
rather than a major courier service, please address and deliver the
package to:

Universal Service Administrative Company
Lockbox 1259
540 West Madison 4th Floor
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,
80 South Jefferson Road,
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

OPTION SELECTION WORKSHEET

Case Number: OSW- 141

SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:

Applicant Name: COMMUNITY ACADEMIC PREP
Applicant Address: 324 NASSAU ROAD, ROOSEVELT, NY 11575
Billed Entity Number: 210323

ERRONEOUSLY DISBURSED FUNDS:

| <u>Funding Year End</u> | <u>471 #</u> | <u>FRN</u> | <u>Funds to be Recovered</u> |
|-------------------------|---------------|---------------|------------------------------|
| 06/30/2001 | 100447 | 403952 | <u>\$293,275.80</u> |

Total Funds to be recovered for this applicant: \$293,275.80

Check one repayment option and specify dollar amount:

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

TOTAL TO REMIT: \$ _____

TOTAL AMOUNT TO OFFSET: \$ _____

TOTAL AMOUNT OF RECOVERY: \$ _____

(Must equal the total amount to recover stated above)

Signature of Authorized Representative _____

Print Name of Authorized Representative _____

Name of Service Provider _____

Date _____

SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET

Applicant Name: COMMUNITY ACADEMIC PREP
Applicant Address: 324 NASSAU ROAD, ROOSEVELT, NY 11575
Billed Entity Number: 210323

Other Valid FRNs for this applicant with unpaid dollars available for Offset:

| <u>Fund Year End</u> | <u>471 #</u> | <u>FRN</u> | <u>Dollars Potentially Available for Offset</u> |
|----------------------|--------------|------------|---|
|----------------------|--------------|------------|---|

| | | | |
|--|--|--|----------------------|
| Total Potentially Available for Offset: | | | <u>\$0.00</u> |
|--|--|--|----------------------|

| |
|-----------------------------|
| NO OFFSETS AVAILABLE |
|-----------------------------|

* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



Universal Service Administrative Company
Schools & Libraries Division

REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides
Connect2 Internet Networks Inc.
26 Bay Street
Staten Island, NY 10301 4308

SPIN: 143007419
Applicant Name D&G KOLOIDIS PAROCHIAL SCHOOL
Billed Entity Number: 11682

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

| Adjusted FRN and Recovery Dollar Amount | Alternate FRN and Available Dollar Amounts | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|--|---------------------------------------|--------------------------------|--------------|
| 123 \$1,000 | 124 \$1,500 | \$300 | \$300 | -0- |
| | 125 \$ 800 | \$400 | \$400 | -0- |
| | 126 \$1,200 | \$300 | \$300 | -0- |
| Total \$1,000 | \$3,500 | \$1,000 | \$1,000 | |

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

| Adjusted FRN and Recovery Dollar Amount | Alternate FRN and Available Dollar Amounts | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|--|---------------------------------------|--------------------------------|--------------|
| 123 \$1,000 | 124 \$1,500 | \$600 | \$600 | -0- |
| | 125 \$ 800 | \$800 | \$400 | \$ 400 |
| | 126 \$1,200 | \$1,200 | \$0 | \$1,200 |
| Total \$1,000 | \$3,500 | \$2,600 | \$1,000 | \$1,600 |

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company
Schools and Libraries Division

Attachments

CC: PAUL MARAVEL MD
D&G KOLOIDIS PAROCHIAL SCHOOL
8502 RIDGE BLVD
BROOKLYN, NY 11209 4308

INSTRUCTIONS FOR:

SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

1. Check Repayment option

- If you are choosing Option 1 or 3

Return within 30 days of the date of this letter:

The completed, signed Option Selection Worksheet with your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne, Federal Express, and UPS) please send check payments to:
Universal Service Administrative Company
1259 Paysphere Circle
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger rather than a major courier service, please address and deliver the package to:

Universal Service Administrative Company
Lockbox 1259
540 West Madison 4th Floor
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,
80 South Jefferson Road,
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

OPTION SELECTION WORKSHEET

Case Number: OSW- 130

SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:

Applicant Name: D&G KOLOIDIS PAROCHIAL SCHOOL
Applicant Address: 8502 RIDGE BLVD, BROOKLYN, NY 11209 4308
Billed Entity Number: 11682

ERRONEOUSLY DISBURSED FUNDS:

| <u>Funding Year End</u> | <u>471 #</u> | <u>FRN</u> | <u>Funds to be Recovered</u> |
|--|--------------|------------|------------------------------|
| 06/30 2001 | 192159 | 409816 | <u>\$8,008.76</u> |
| Total Funds to be recovered for this applicant: | | | <u>\$8,008.76</u> |

Check one repayment option and specify dollar amount:

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

TOTAL TO REMIT: \$ _____

TOTAL AMOUNT TO OFFSET: \$ _____

TOTAL AMOUNT OF RECOVERY: \$ _____

(Must equal the total amount to recover stated above)

Signature of Authorized Representative _____

Print Name of Authorized Representative _____

Name of Service Provider _____

Date _____

SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET

Applicant Name: D&G KOLOIDIS PAROCHIAL SCHOOL
Applicant Address: 8502 RIDGE BLVD, BROOKLYN, NY 11209 4308
Billed Entity Number: 11682

Other Valid FRNs for this applicant with unpaid dollars available for Offset:

| <u>Fund Year End</u> | <u>471 #</u> | <u>FRN</u> | <u>Dollars Potentially Available for Offset</u> |
|--|--------------|------------|---|
| Total Potentially Available for Offset: | | | \$0.00 |
| NO OFFSETS AVAILABLE. | | | |

* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



Universal Service Administrative Company
Schools & Libraries Division

REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides
Connect2 Internet Networks Inc.
26 Bay Street
Staten Island, NY 10301 4605

SPIN: 143007419
Applicant Name GREEK AMERICAN INSTITUTE-N Y
Billed Entity Number: 10602

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.

- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

| Adjusted FRN and Recovery Dollar Amount | Alternate FRN and Available Dollar Amounts | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|--|---------------------------------------|--------------------------------|--------------|
| 123 \$1,000 | 124 \$1,500 | \$300 | \$300 | -0- |
| | 125 \$ 800 | \$400 | \$400 | -0- |
| | 126 \$1,200 | \$300 | \$300 | -0- |
| Total \$1,000 | \$3,500 | \$1,000 | \$1,000 | |

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

| Adjusted FRN and Recovery Dollar Amount | Alternate FRN and Available Dollar Amounts | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|--|---------------------------------------|--------------------------------|--------------|
| 123 \$1,000 | 124 \$1,500 | \$600 | \$600 | -0- |
| | 125 \$ 800 | \$800 | \$400 | \$ 400 |
| | 126 \$1,200 | \$1,200 | \$0 | \$1,200 |
| Total \$1,000 | \$3,500 | \$2,600 | \$1,000 | \$1,600 |

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company
Schools and Libraries Division

Attachments

CC: Anne Power

GREEK AMERICAN INSTITUTE-N Y
3573 BRUCKNER BLVD
BRONX, NY 10461 4605

INSTRUCTIONS FOR:

SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

1. Check Repayment option

- If you are choosing Option 1 or 3

Return within 30 days of the date of this letter:

**The completed, signed Option Selection Worksheet with
your check to the appropriate address identified below:**

If sending by US Mail or major courier service (e.g. Airborne,
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company
1259 Paysphere Circle
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger
rather than a major courier service, please address and deliver the
package to:

Universal Service Administrative Company
Lockbox 1259
540 West Madison 4th Floor
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,
80 South Jefferson Road,
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

OPTION SELECTION WORKSHEET

Case Number: OSW- 128

SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:

Applicant Name: GREEK AMERICAN INSTITUTE-N Y
Applicant Address: 3573 BRUCKNER BLVD, BRONX, NY 10461 4605
Billed Entity Number: 10602

ERRONEOUSLY DISBURSED FUNDS:

| <u>Funding Year End</u> | <u>471 #</u> | <u>FRN</u> | <u>Funds to be Recovered</u> |
|--|--------------|------------|------------------------------|
| 06/30 2001 | 180273 | 405254 | <u>\$303,288.30</u> |
| Total Funds to be recovered for this applicant: | | | <u>\$303,288.30</u> |

Check one repayment option and specify dollar amount:

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

TOTAL TO REMIT: \$ _____

TOTAL AMOUNT TO OFFSET: \$ _____

TOTAL AMOUNT OF RECOVERY: \$ _____

(Must equal the total amount to recover stated above)

Signature of Authorized Representative _____
Print Name of Authorized Representative _____
Name of Service Provider _____
Date _____

SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET

Applicant Name: GREEK AMERICAN INSTITUTE-N Y
Applicant Address: 3573 BRUCKNER BLVD, BRONX, NY 10461 4605
Billed Entity Number: 10602

Other Valid FRNs for this applicant with unpaid dollars available for Offset:

| <u>Fund Year End</u> | <u>471 #</u> | <u>FRN</u> | <u>Dollars Potentially Available for Offset</u> |
|--|--------------|------------|---|
| Total Potentially Available for Offset: | | | \$0.00 |
| NO OFFSETS AVAILABLE. | | | |

* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides
Connect2 Internet Networks Inc.
26 Bay Street
Staten Island, NY 10301 2056

SPIN: 143007419
Applicant Name LUTHERAN SCHOOL OF FLUSHING
Billed Entity Number: 12263

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

| Adjusted FRN and Recovery Dollar Amount | Alternate FRN and Available Dollar Amounts | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|--|---------------------------------------|--------------------------------|--------------|
| 123 \$1,000 | 124 \$1,500 | \$300 | \$300 | -0- |
| | 125 \$ 800 | \$400 | \$400 | -0- |
| | 126 \$1,200 | \$300 | \$300 | -0- |
| Total \$1,000 | \$3,500 | \$1,000 | \$1,000 | |

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

| Adjusted FRN and Recovery Dollar Amount | Alternate FRN and Available Dollar Amounts | Invoices Submitted SPIF or BEAR | USAC Applies to Recovery | USAC Pays |
|---|--|---------------------------------------|--------------------------------|--------------|
| 123 \$1,000 | 124 \$1,500 | \$600 | \$600 | -0- |
| | 125 \$ 800 | \$800 | \$400 | \$ 400 |
| | 126 \$1,200 | \$1,200 | \$0 | \$1,200 |
| Total \$1,000 | \$3,500 | \$2,600 | \$1,000 | \$1,600 |

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company
Schools and Libraries Division

Attachments

CC: Ronald K. MacClay
LUTHERAN SCHOOL OF FLUSHING
133 N. State Street
Newtown, PA 18940 2056

INSTRUCTIONS FOR:

**SERVICE PROVIDER
"OPTION SELECTION WORKSHEET"**

1. Check Repayment option

- If you are choosing Option 1 or 3

Return within 30 days of the date of this letter:

**The completed, signed Option Selection Worksheet with
your check to the appropriate address identified below:**

If sending by US Mail or major courier service (e.g. Airborne,
Federal Express, and UPS) please send check payments to:
Universal Service Administrative Company
1259 Paysphere Circle
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger
rather than a major courier service, please address and deliver the
package to:

Universal Service Administrative Company
Lockbox 1259
540 West Madison 4th Floor
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving
Window at the above address.

- If you are choosing Option 2: